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ABSTRACT

Home study courses are listed in this pamphlet that may be taken by persons with varied ages and educational achievements. Courses which relate to occupations are listed by the occupational division classifications used by the "Dictionary of Occupational Titles, Vol. 1." Listed immediately after each course title are numbers indicating accredited home study schools offering that particular course. These schools are listed numerically following the course listing section. The final section lists resources for the homebound, for the professional, and sources of educational and vocational counseling information. (TA)

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Careers for the Homebound

Home Study Opportunities

U.S. DEPARTMENT OF HEALTH,
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NATIONAL INSTITUTE OF
EDUCATION

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Handicapped
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CE 009 070

Careers For The Homebound: Home Study Opportunities

Home study has served as a turning point in the lives of thousands of individuals yearly. It has meant meaningful employment and careers for those who otherwise might not have had the chance for educational and vocational development. The homebound, too, may utilize the many and varied opportunities that home study instruction affords to learn a skill or train for varying types of jobs. With the professional support of educational and vocational counseling, individuals may explore many career options, outline educational and vocational objectives, and determine courses of study designed to meet these objectives. Instruction is taken in the home. There are no classes to attend. Each individual decides the most appropriate times of study.

Who are the homebound? They are individuals confined to their homes or nursing homes for reasons of disabilities or handicaps. They are veterans, retirees, homemakers—anyone unable to leave home and/or work a normal shift. The homebound, however, do and can lead productive and meaningful lives. They have potential talents and skills which, if given the proper motivation, they can further develop. Home study can provide this opportunity. It serves as a way of developing, utilizing and maximizing untapped potential.

This pamphlet on home study opportunities was prepared with the millions of homebound people in this country in mind. It provides a useful reference tool for counselors in helping the homebound attain educational and vocational objectives that may otherwise be impossible.

Courses and schools listed in this pamphlet are accredited by the Accrediting Commission of the National Home Study Council. In order to meet accreditation standards, each home study school must have a competent faculty, offer educationally sound and current courses, provide satisfactory educational services and charge reasonable tuition fees. In addition, the school must demonstrate student success and satisfaction, advertise its courses truthfully and be able to deliver high quality education.

Courses listed herein may be taken by the homebound of various ages and backgrounds. They can lead to productive employment, self-improvement, or development of personal interests or hobbies.

Courses which relate to occupations are listed by the occupational division classifications employed by the DICTIONARY OF OCCUPATIONAL TITLES, Vol. I, by the Bureau of Employment Security, Manpower Administration, U.S. Department of Labor. Copies of the D.O.T. may be found in many public and private libraries throughout the country.

Home-study courses are listed that may be taken by persons with varied educational achievements—those without a high school education, those who have completed high school and those who have a college background. Listed immediately after each course title are numbers indicating accredited home study schools offering that particular course. These schools are listed numerically and follow the course listing. The numbers of the schools correspond to those printed after the course titles. The final section provides resources for the homebound, for the professional, and sources of educational and vocational counseling information.

It should be kept in mind that the listing of courses and schools is not all-inclusive. Additional courses that may be taken by the home-bound are being developed. Other accredited home study institutions may offer courses similar to those we list here. Each school listed may also maintain a different approach to its subject and different educational objectives. Although several schools may offer courses with similar titles, this does not mean that they are equivalent in nature, merit or value to an individual student. It is advisable for counselors to have their clients obtain information from several schools offering the same course before a program is selected.

We hope that counselors will find this pamphlet most helpful. Reader reactions and experiences with home study courses will be most valued and appreciated.

PLEASE NOTE: As of the time of publication, this listing is accurate and up to date. However, courses and schools are annually subject to revision and change.

ARCHITECTURE AND ENGINEERING

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ACCREDITED HOME STUDY SCHOOLS.

1. Academy of Millinery Design, Little Falls, New Jersey 07424
2. Advance School of Business, 5900 Northwest Highway, Chicago, Illinois 60631
3. Advance School of Drafting and Design, 5900 Northwest Highway, Chicago, Illinois 60631
4. Advance School of Electricity and Electronics, 5900 Northwest Highway, Chicago, Illinois 60631
5. Advance School of Secretarial Sciences, 5900 Northwest Highway, Chicago, Illinois 60631
6. American Medical Record Association, 875 North Michigan Avenue, Suite 1850, Chicago, Illinois 60611
7. American School, Drexel Avenue at 58th Street, Chicago, Illinois 60637
8. American School of Photography, 555 East Lange Street, Mundelein, Illinois 60060
9. American Technical Society, 850 East 58th Street, Chicago, Illinois 60637
10. Art Instruction Schools, 500 South Fourth Street, Minneapolis, Minnesota 55415

11. Automation and Training Universal Corporation, 425 Lincoln Street, Denver, Colorado 80203
12. Automation Training Institute, 5701 Waterman Avenue, St. Louis, Missouri 63112
13. Bell & Howell Schools, 4141 West Belmont Avenue, Chicago, Illinois 60641
14. Capitol Radio Engineering Institute, 3939 Wisconsin Avenue, N.W., Washington, D.C. 20016
15. Career Academy's Division of Drafting Training, 611 East Wells Street, Milwaukee, Wisconsin 53202
16. Career Academy's Division of Investment Operations, 611 East Wells Street, Milwaukee, Wisconsin 53202
17. Career Academy's Division of Medical Office Assisting, 611 East Wells Street, Milwaukee, Wisconsin 53202
18. Careerco School for Para-Professionals, Careerco Building, 518 James Street, Syracuse, New York 13203
19. Career Institute, Inc., 555 East Lange Street, Mundelein, Illinois 60060
20. Chicago School of Interior Decoration, 555 East Lange Street, Mundelein, Illinois 60060
21. Coast Navigation School, 418 East Canon Perdido, Drawer Y, Santa Barbara, California 93101
22. Coleman American Education Services, Inc., 3435 Broadway, Kansas City, Missouri 64111
23. Colorado Sales Training Institute, 839 South Circle Drive, Colorado Springs, Colorado 80910
24. Colorado Sales Training Institute, Inc., 700 East Speer Boulevard, Denver, Colorado 80203

25. Columbia School of Broadcasting,
1902 Van Ness Avenue, San
Francisco, California 94109
26. Commercial Trades Institute, 1400
West Greenleaf Avenue, Chicago,
Illinois 60626
27. Franklin Academy, 1015 Euclid
Avenue, Cleveland, Ohio 44115
28. Gemological Institute of America,
11940 San Vincente Boulevard,
Los Angeles, California 90049
29. The Hadley School for the Blind, 700
Elm Street, Winnetka, Illinois 60093
30. Hemphill Schools, 1743 South
Vermont Avenue, Los Angeles,
California 90006
31. Home Study Institute, 6940 Carroll
Avenue, Takoma Park, Washington,
D.C. 20012
32. Humboldt Institute, Inc., 2201 Blaisdell
Avenue, Minneapolis, Minnesota
55404
33. ICS Electricians School, Scranton,
Pennsylvania 18515
34. ICS High School, Scranton,
Pennsylvania 18515
35. ICS School of Accounting, Scranton,
Pennsylvania 18515
36. ICS School of Business Management,
Scranton, Pennsylvania 18515
37. ICS School of Drafting, Scranton,
Pennsylvania 18515
38. ICS School of Interior Design,
Scranton, Pennsylvania 18515
39. Institute of Children's Literature,
Valley Road, Redding Ridge,
Connecticut 06876
40. International Accountants Society,
Inc., 209 West Jackson Boulevard,
Chicago, Illinois 60606

41. International Correspondence Schools,
Scranton, Pennsylvania 18515
42. Interstate Training Service, 4035
Northeast Sandy Boulevard,
Portland, Oregon 97212
43. JETMA Technical Institute, 103 South
Airport Boulevard, South San
Francisco, California 94080
44. John Tracy Clinic, 806 West Adams
Boulevard, Los Angeles, California
90007
45. Lafayette Academy, Inc., 984 Charles
Street, Providence, Rhode Island
02904
46. LaSalle Extension University, 417
South Dearborn Street, Chicago,
Illinois 60605
47. Lifetime Career Schools, 2251 Barry
Avenue, Los Angeles, California
90064
48. Lincoln Extension Institute, Inc., 1401
West 75th Street, Cleveland, Ohio
44102
49. Massey Technical Institute, Inc., 148
East 7th Street, Jacksonville,
Florida 32206
50. McGraw-Hill Continuing Education
Company, 3939 Wisconsin Avenue,
N.W., Washington, D.C. 20016
51. Modern Gun Repair School, 4225
North Brown Avenue, Scottsdale,
Arizona 85251
52. Modern Schools, Inc., 4225 North
Brown Avenue, Scottsdale, Arizona
85251
53. National Camera, Technical Training
Division, 2000 West Union Avenue,
Englewood, Colorado 80110
54. National Drafting Institute, 425 Lincoln
Street, Denver, Colorado 80203

55. National Education Service, 3211 Pico Boulevard, Santa Monica, California 90405
56. National Photo Coloring School, 555 East Lange Street, Mundelein, Illinois 60060
57. National Radio Institute, 3939 Wisconsin Avenue, N.W., Washington, D.C. 20016
58. National School of Dress Design, 555 East Lange Street, Mundelein, Illinois 60060
59. National Tax Training School, Monsey, New York 10952
60. National Technical Schools, 4000 South Figueroa Street, Los Angeles, California 90037
61. New York Institute of Photography, 112 West 31st Street, New York, New York 10001
62. Newport/Pacific High School, 4500 Campus Drive, University Plaza, Newport Beach, California 92663
63. Newspaper Institute of America, 100 Mamaroneck Avenue, Mamaroneck, New York 10543
64. North American Institute of Systems and Procedures, 4500 Campus Drive, University Plaza, Newport Beach, California 92663
65. North American School of Accounting, 4500 Campus Drive, University Plaza, Newport Beach, California 92663
66. North American School of Advertising, 4500 Campus Drive, University Plaza, Newport Beach, California 92663
67. North American School of Drafting, 4500 Campus Drive, University Plaza, Newport Beach, California 92663

68. North American School of Recreation,
4500 Campus Drive, University
Plaza, Newport Beach, California
92663.
69. North American School of Travel,
4500 Campus Drive, University
Plaza, Newport Beach, California
92663
70. Palmer Writers School, 500 South
Fourth Street, Minneapolis,
Minnesota 55415
71. Sales Training of Colorado, 839 South
Circle Drive, Colorado Springs,
Colorado 80910
72. Sales Training of Colorado, 700 East
Speer Boulevard, Denver, Colorado
80203.
73. Sales Training of Detroit, 17555 James
Cordens Highway, Detroit, Michigan
48235
74. Sales Training of Milwaukee, Inc.,
1417 North 76th Street, Milwaukee,
Wisconsin 53218
75. Sales Training of Twin Cities, Inc.,
5730 Duluth Street, Minneapolis,
Minnesota 55427
76. Sanders Career Schools, Inc., 1406
Morris Avenue, P.O. Box K, Union,
New Jersey 07083
77. School of Modern Photography, Little
Falls, New Jersey 07424
78. School of Speedwriting, 55 West 42nd
Street, New York, New York 10036
79. Seminary Extension Home Study
Institute, Southern Baptist Conven-
tion Building, 460 James Robertson
Parkway, Nashville, Tennessee
37219
80. Southwestern Institute, Suite 202, 4621
North 16th Street, Phoenix, Arizona
85016

81. Stenospeed Shorthand, 855 East
Lange Street, Mundelein, Illinois
60060
82. Stock Market Institute, 808 Busse
Highway, Park Ridge, Illinois 60068
83. Sylvania Technical Schools, Home
Study Division, 909 Third Avenue,
New York, New York 10022
84. Technical Home Study Schools, Little
Falls, New Jersey 07424
85. Typewriter and Business Machine
Repair School, Little Falls, New
Jersey 07424
86. United Technical Institute, 135 West
Wells Street, Milwaukee, Wisconsin
53203
87. Universal Schools, Little Falls, New
Jersey 07424
88. Upholstery Trades School, Little
Falls, New Jersey 07424
89. U.S. School of Music, Inc., 417 South
Dearborn Street, Chicago, Illinois
60605
90. Washington School of Art, 417 South
Dearborn Street, Chicago, Illinois
60605
91. Wayne School, 417 South Dearborn
Street, Chicago, Illinois 60605
92. Writers Institute, 100 Mamaroneck
Avenue, Mamaroneck, New York
10543

Resources

FOR THE HOMEBOUND

Directory of Accredited Private Home Study Schools. National Home Study Council, 1601 Eighteenth Street, N.W., Washington, D.C. 20009

Jobs for Which Apprenticeship Training is Available. U.S. Department of Labor, Bureau of Labor Statistics, Washington, D.C. 20212

Jobs for Which a High School Education is Preferred, But Not Essential. U.S. Department of Labor, Bureau of Labor Statistics, Washington, D.C. 20212

Jobs for Which a High School Education is Generally Preferred. U.S. Department of Labor, Bureau of Labor Statistics, Washington, D.C. 20212

Jobs for Which a College Education is Usually Required. U.S. Department of Labor, Bureau of Labor Statistics, Washington, D.C. 20212

Student Aids in the Space Age: Educational Resources for the Handicapped—1971 Revision. B'nai B'rith Career and Counseling Services, 1640 Rhode Island Avenue, N.W., Washington, D.C. 20036

Three Steps for College Entrance. President's Committee on Employment of the Handicapped, Washington, D.C. 20210 and B'nai B'rith Career and Counseling Services, 1640 Rhode Island Avenue, N.W., Washington, D.C. 20036

FOR THE PROFESSIONAL

Counselor's Guide to Home Study Training. A. National Home Study Council, 1601 Eighteenth Street, N.W., Washington, D.C. 20009

Dictionary of Occupational Titles. Volumes I and II. U.S. Government Printing Office, Washington, D.C. 20402

Directory of Organizations Interested in the Handicapped. Committee for the Handicapped, 1218 New Hampshire Avenue, N.W., Washington, D.C. 20036

"Homecraft: Source of Homebound Employment." *Rehabilitation Record*, Volume 13, Number 5, 1972

NE 1279 870

Occupational Outlook Handbook, 1974-75. U.S. Department of Labor, Bureau of Labor Statistics. (Available from: Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.)

SOURCES OF EDUCATIONAL AND VOCATIONAL INFORMATION

American Personnel and Guidance Association, 1607 New Hampshire Avenue, N.W., Washington, D.C. 20009.

B'nai B'rith Career and Counseling Services, 1640 Rhode Island Avenue, N.W., Washington, D.C. 20036.

Directory of Counseling Services. International Association of Counseling Services, Inc., 1607 New Hampshire Avenue, N.W., Washington, D.C. 20009.

National Home Study Council, 1601 Eighteenth Street, N.W., Washington, D.C. 20009.

National Vocational Guidance Association, 1607 New Hampshire Avenue, N.W., Washington, D.C. 20009.

Rehabilitation Services Administration, Washington, D.C. 20201.

U.S. Veterans Administration, 2033 M Street, N.W., Washington, D.C. 20420.